
**The Oklahoma School of Science and Mathematics,
Indian Capital Technology Regional Centers**
Transcript Request Form

TO THE APPLICANT AND PARENT/GUARDIAN

Complete the information requested and give this form to your guidance counselor.

Name of applicant: _____ Grade: _____

AUTHORIZATION FOR RELEASE OF EDUCATION RECORDS

In accordance with federal regulations regarding the privacy rights of parents/guardian and students under the Family Educational Rights and Privacy Act of 1974, the undersigned hereby consents to the release of all education records about the above-named applicant to The Oklahoma School of Science and Mathematics, Indian Capital Technology Regional Centers, including recommendations and such other information as may be requested.

Signature of Parent/Legal Guardian

Date

Signature of Student



TO THE GUIDANCE COUNSELOR

Instructions: The student named above has applied for admission to The Oklahoma School of Science and Mathematics, Indian Capital Technology Regional Centers. Please place the bottom portion of this page and the official transcript in a sealed envelope for the student to send in with the application. If this procedure is against your school's policy, the transcript and request form may be sent separately **by March 31, 2011** to:

OSSM-Tahlequah Regional Center
240 Vo-Tech Road
Tahlequah, OK 74464

-OR-

OSSM-Muskogee Regional Center
2403 North 41st Street East
Muskogee, OK 74403

1. How many students are there in this student's current grade? _____

2. STANDARDIZED TEST RECORDS

Please provide this information even if provided on the transcript.

ACT: Test date: _____

English _____ Math _____ Reading _____ Science _____ Composite _____

3. If ACT has not been taken, list the name of a Standardized Test administered within the past two years. *Results from this test should accompany the official transcript.* _____

I certify that the information given above is correct regarding the secondary school records of:

Name of applicant

Date

Signature of school official

The student's official High School Transcript (with grades for at least the past three semesters of academic work) must be included with this form.

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